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MISSION-DRIVEN CORPORATE CAPABILITY STATEMENT

The LDM Group LLC

Since 2001, The LDM Group LLC has delivered strategic professional services and mission-focused operational support solutions to Federal, DoD/W, Quasi-Government, and Commercial clients nationwide. As an **SBA-certified 8(a)** and Woman-Owned Small Business (**WOSB**), LDM provides innovative, compliant, and results-driven solutions that enhance **operational efficiency**, strengthen organizational readiness, and support evolving mission requirements.

Our multidisciplinary team delivers expertise across **Management Consulting, Acquisition and Contract Management, Allied Healthcare, Cybersecurity and Technology, FOIA and Records Management, Human Capital Support, and Enterprise Program Management**. By leveraging industry best practices and proven methodologies, LDM develops tailored solutions that improve accountability, optimize operations, and drive mission success.

CUSTOMERS

CUSTOMERS

FEDERAL CIVILIAN AGENCIES



U.S. DEPARTMENT OF EDUCATION



U.S. DEPARTMENT OF THE INTERIOR



U.S. DEPARTMENT OF AGRICULTURE (USDA)



U.S. GENERAL SERVICES ADMINISTRATION (GSA)



U.S. DEPARTMENT OF LABOR (DOL)



NATIONAL TRANSPORTATION SAFETY BOARD (NTSB)

DEPARTMENT OF WAR



OFFICE OF THE ASSISTANT TO THE SECRETARY OF DEFENSE (OASD)



U.S. DEPARTMENT OF THE NAVY



MISSILE DEFENSE AGENCY (MDA)



DIFFERENTIATORS

- Successfully supporting geographically dispersed operations across CONUS locations
- Proven capability providing cleared personnel and mission-ready staffing solutions
- Consistent record of delivering compliant support services on time and within budget

CORE NAIC CODES

- 541611 – Administrative Management and General Management Consulting Services
- 541612 – Human Resources Consulting Services
- 541513 – Computer Facilities Management Services
- 541519 – Other Computer Related Services
- 561110 – Office Administrative Services
- 561210 – Facilities Support Services
- 611430 – Professional and Management Development Training
- 621999 – All Other Miscellaneous Ambulatory Health Care Services

COMPANY DATA

DUNS# : 01-3769638
UNIQUE IDENTIFIER : NTBDABRY2NN7
CAGE CODE : 4B7G4
CORPORATE OFFICE : Accokeek | Maryland
HUB OFFICE: Sugar Land | Texas
WEBSITE : www.ldm-grp.com

CERTIFICATIONS:



SBA 8(a), WOSB (Woman Owned Small Business), and **EDWOSB** (Economically Disadvantaged Woman Owned Small Business)

CMMC Level I



STATE: MBE (Maryland Minority Business Enterprise),

LOCAL AGENCY:

WMATA/Washington Metropolitan Area Transit Authority, Small Business and Local Preference Program (LBLPP), and MWAA/Metropolitan Washington Airport Authority, Local Disadvantaged Business Enterprise (LDBE)

CONTRACT VEHICLE S



Contract Holder

GSA MAS (47QREA19D0015)

Prime/OPT YR 1 | 2031

GSA BPA HR/HC Support Services (47HAA025A0005) | Prime 2030



SeaPort NxG NSWC

(N001781D9174 Prime) through 2026

CORE AREAS OF COMPETENCY

Management Consulting & Administrative Support

- Administrative Management Consulting (Business Operations, Policy Support, Process Analysis, Organizational Effectiveness)
- Executive and Office Administrative Support (Executive Assistance, Calendar Management, Correspondence, Travel Coordination, Meeting Support)
- Strategic Planning and Operational Support (Strategic Initiatives, Operational Planning, Performance Support, Mission Alignment)
- Organizational Process Improvement (Workflow Optimization, SOP Development, Process Streamlining, Efficiency Enhancement)
- Program Coordination and Reporting (Program Tracking, Data Analysis, Status Reporting, Stakeholder Coordination, Deliverable Management)

Human Capital & Workforce Support

- Human Resources Management (Classification, Benefits/Retirement, E/LR, Recruiting/Staffing, Personnel Actions, Performance Management, HR Compliance)
- Federal Staffing & Recruitment Support (Merit Promotion, DEU, USA Staffing, Vacancy Announcements, Qualification Review, Onboarding, Personnel Security Support)
- Workforce Planning & Organizational Development (Workforce Analysis, Position Management, Organizational Assessments, Change Management, Talent Management)
- Training & Development Coordination (Training Administration, LMS Support, Leadership Development, Compliance Tracking)
- Human Capital Management Solutions (Policy Development, HRIS, Employee Engagement, Workforce Support)

Acquisition & Contract Management Services

- Acquisition Lifecycle Support
- Contract Administration and Compliance
- Procurement Support Services
- Vendor and Stakeholder Coordination
- Contract Closeout Support

Military Readiness & Operational Support Services

- Deployment Readiness Support
- Personnel and Operational Readiness Coordination
- Medical and Individual Readiness Program Support
- Training and Exercise Coordination
- Mobilization and Deployment Processing Support
- Readiness Reporting and Compliance Support
- Logistics and Mission Support Coordination
- Administrative and Program Support for Readiness Operations
- Health Readiness and Wellness Program Support
- Continuity of Operations and Mission Sustainment Support

Cybersecurity & Information Technology Services

- Cybersecurity, Information Assurance (IA), and Risk Management Framework (RMF) Support
- Cybersecurity Compliance, Assessment, and Authorization (A&A) Support
- Vulnerability Management, Continuous Monitoring, and Security Control Support
- IT Program, Project, and Systems Support
- Help Desk, End User, and Technical Support Services
- Systems Administration, Network, and Infrastructure Support
- Information Technology Operations and Maintenance Support
- IT Policy, Governance, and Documentation Support

FOIA & Records Information Management (RIM)

- FOIA Processing and Compliance (Request Intake, Case Management, Redaction Review, Response Preparation, Regulatory Compliance)
- Records Information Management Services (Records Inventory, File Management, Records Lifecycle Support, Policy and Procedures Support)
- Electronic Records Management (Digital Records Systems, Electronic File Organization, Data Migration, Records Digitization Support)
- Data Governance and Compliance Support (Information Governance, Privacy and Compliance Support, Audit Readiness, Records Accountability)
- Records Retention and Disposition Services (Retention Schedule Management, Archiving, Records Disposition, Compliance Monitoring)

Enterprise Program Management Office (ePMO) Support

- Program Management Support Services
- Performance Monitoring and Reporting
- Risk Management and Quality Assurance
- Schedule and Resource Coordination
- Mission Support Operations

Allied Healthcare & Medical Support Services

- Allied Healthcare Staffing and Workforce Support (PCA, CNA, MA, RN, Nutritionist, PT)
- Medical Administrative and Clinical Support Services
- Health and Wellness Program Coordination
- Patient Support and Care Coordination Services
- Medical Readiness and Occupational Health Support
- Healthcare Operations and Program Support
- Administrative Support Services for Healthcare Environments

PAST PERFORMANCE BY NAICS

PRIME – General Services Administration, OAS . Human Capitol and Human Resources Support Services BPA, Awarded July 2025 (Base+4). **NAIC 541612** .

PRIME – The Assistant Office of the Secretary of Defense, Public Affairs. FOIA and Records Information Management. Awarded April 2023 (Base+4). **NAIC 561110**

PRIME - Department of Interior, OIG . Human Resources Assistant Services (SF52s and Staffing). Awarded 2022 (Base+2). **NAIC 541611** .

PRIME – Missile Defense Agency, EEO. Investigation and Mediation Services. Awarded 2021 (open-ended). **NAIC 541612** .

PRIME – United States Department of Agriculture, FNS. Technology Services. Awarded 2021 (Base+3) and Awarded 2023 (Base+4). **NAIC 541611/541612**.

PRIME – Internal Revenue Services, Tax Payer Surveyor Call Center. Call Center. 8a Awarded 2022 (Base+3). **NAIC 541611** .

PRIME – Federal Emergency Management Agency . Machinery and Equipment. 8a Awarded 2023 (Base+4). **NAIC 532420** .

PRIME -Department of Education, Office of Human Resources and Federal Student Aid . BPA – Task Orders, Human Resources Surge Support (Base+4 opt). **NAIC 541612** .

SUBCONTRACTOR – National Transportation Safety Board . Cybersecurity. Awarded 2023 (Base+4), BPA. **NAIC 541330**.

SUBCONTRACTOR – Department of the Navy. Manpower, MyNavy, Analytics, Graphics, Operations. Awarded 2022 (Base+3). **NAIC 541611** .

SUBCONTRACTOR - Department of Labor, Office of Chief Information Office . Cybersecurity. Awarded 2019 (Base+4 opt). **NAIC 541330** .

PRIME - Metropolitan Washington Airport Authority . Cybersecurity Disaster Recovery Planning. Awarded 2019 (Base+4 opt). Fiber Optic Cabling DCA/IAD, Awarded 2019 (12 m). **NAIC 541330/237130**.